VIDYASAGAR UNIVERSITY

Midnapore, West Bengal

PROPOSED CURRICULUM&SYLLABUS (DRAFT) OF

BACHELOR OF ARTS (HONOURS)

MAJOR IN LIBRARY & INFORMATION STUDIES

4-YEAR UNDERGRADUATE PROGRAMME

(w. e. f. Academic Year 2023-2024)

Based on

Curriculum & Credit Framework for Undergraduate Programmes

(CCFUP), 2023& NEP, 2020

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VIDYASAGAR UNIVERSITY
BACHELOR OF ARTS (HONOURS) MAJOR IN LIBRARY & INFORMATION STUDIES
(under CCFUP, 2023)

Level	YR.	SEM	Course Type	Course Code	Course Title	Credit	L-T-P	Marks		
								CA	ESE	TOTAL
B.A. (Hons.)	3rd	V	**SEMESTER-V**							
			Major-8	LISHMJ08	T: Cataloguing- I	4	3-1-0	15	60	75
			Major-9	LISHMJ09	T: Cataloguing- II	4	3-1-0	15	60	75
			Major-10	LISHMJ10	T: Computer Applications - I	4	3-1-0	15	60	75
			Major Elective-01	LISHDSE1	T: Public Library/ Community Library	4	3-1-0	15	60	75
			Minor-5 (Disc.-I)	LISMIN05	T: Library Classification *(To be taken by the other Discipline)*	4	3-1-0	15	60	75
			Semester-V Total			20				375
		VI	**SEMESTER-VI**							
			Major-11	LISHMJ11	T: Classification- I	4	3-1-0	15	60	75
			Major-12	LISHMJ12	T: Classification- II	4	3-1-0	15	60	75
			Major-13	LISHMJ13	T: Computer Application- II	4	3-1-0	15	60	75
			Major Elective-02	LISHDSE2	T: Academic Library / Special Library	4	3-1-0	15	60	75
			Minor-6 (Disc.-II)	LISMIN06	T: ICT in Libraries *(To be taken by the other Discipline)*	4	3-1-0	15	60	75
			Semester-VI Total			20				375
			YEAR-3			40				750
			Eligible to be awarded Bachelor of Arts in Santali *on Exit*			126	**Marks (Year: I+II+III)**			2325

MJ = Major, MI = Minor Course, DSE = Discipline Specific Elective Course, CA= Continuous Assessment, ESE= End Semester Examination,
T = Theory, P= Practical, L-T-P = Lecture-Tutorial-Practical

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SEMESTER-V

MAJOR (MJ)

MJ-8: Cataloguing- I **Credits 04**

MJ-8T: Cataloguing- I **Full Marks: 75**

Course Content:

I. Library catalogue: definition, objectives, purpose, functions
II. Kinds of Library Catalogue; Physical forms. Catalogue entry elements, different entries and their usefulness; Comparison: catalogue, bibliography and index; Problems of lndic Names

MJ-9: Cataloguing- II **Credits 04**

MJ-9T: Cataloguing- II **Full Marks: 75**

Course Content:

Hands on practice on AACR2R (Level I) using Anglo American Cataloguing Rules (AACR2R), revised edition 1998.

MJ-10: Computer Applications - I **Credits 04**

MJ-10 T: Computer Applications - I **Full Marks: 75**

Course Content:

I. Computer: Type, Generation, Basic structure, Common terminologies, Number system (Binary, Octal, Decimal, Hexadecimal); Representational codes (ASCII, EBCDIC, UNICODE etc.); CPU Organization.
II. Computer components - hardware and software, I/O devices, Application Software, System Software;
III. Concepts of Internet and email and other application software (Editor, Worksheet etc.),
IV. Operating systems: single user and multiple user

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MAJOR ELECTIVE (DSE)

Major Elective (DSE) – 1: Public Library **Credit: 04**

DSE – 1T: Public Library **Full Marks: 75**

Course Content:

I. Public Library: Basic Concepts, Public Library: Origin and Growth. Public Library and Society. Agencies in the Promotion and Development of Public Library and role of RRRLF. DB Act J 956. National Library Policy and Library Legislation.

II. Public Library System: Resource Development. Financial Resources Human Resources and Extensional services. Tiers of Public Libraries, Rural, District and Block Libraries. Organisational Structure of Public Library System, Local Path agar and Mobile Library. Planning and Administration, Public Library Standards and Guidelines of UNESCO Library Manifesto Public Library in ICT era. Public Library Scenario in India, UK, USA and Canada.

OR

Major Elective (DSE) – 1: Community Library **Credit: 04**

DSE – 1T: Community Library **Full Marks: 75**

Course Content:

Community: meaning, types, nature, users and non-users community, literate and non-literate community, stimulating the non-user community, community need, community profile Community Information Service: Meaning, nature and scope, origin and development in different countries with special references to India, USA, UK and other developing countries Community information services and public libraries and/or non-public libraries, urban areas, semi-urban areas, rural areas, various ways and means. Idea about Organizing Community Profile

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MINOR (MI)

MI-5: Library Classification **Credits 04**

MI-5T: Library Classification **Full Marks: 75**

Course Content:

I. Introduction to Library Classification: Introduction to practical classification: Steps in finding out the Subject of a document:
-Title/Sub-Title/ Alternate title
-Table of Contents
-Notes and Comments on jackets
-Preface and Introduction

II. Classification of Titles by DDC: Practical Classification of simple documents according to Dewey Decimal Classification (19th edition):
- Use of three Summaries
- Use of Standard Sub-division
- Use of Area Table
- Simple exercises involving "Add to-instructions"

III. Book Numbering Systems:
-Assigning Book Numbers with the help of Cutter's table up to 2 digits.
-Assigning Book Numbers with the help of S. Bashiruddin System

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SEMESTER-VI

MAJOR (MJ)

MJ-11: Classification- I **Credits 04**

MJ-11T: Classification- I **Full Marks: 75**

Course Content:

I. Concept of Classification: Classification as a base of organization of knowledge and information retrieval in libraries; General theory of library classification (Bliss, Sayers and Ranganathan); Development of schemes of library classification, theory of Library Classification Concepts of Modes of Formation of Subjects.

II. Notation: Need, Purpose and Qualities; Fundamental Categories and Facet Analysis, Common Isolates, Devices; Concept of Call Number, Class Number, Book Number and Collection Number. Classification Schemes: Dewey Decimal classification

MJ-12: Classification- II **Credits 04**

MJ-12T: Classification- II **Full Marks: 75**

Course Content:

Classifying of Simple Book Titles using Dewey Decimal classification, 23rd edition.

MJ-13: Computer Applications - II **Credits 04**

MJ-13T: Computer Applications - II **Full Marks: 75**

Course Content:

I. Application software, programming language: algorithm, Flowchart, Programming-BASIC; Office Tools; File Organisation;

II. Data Base Management Systems, and Relational Data Base Management, Advantages and Disadvantages, Preliminaries of LMS software.

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MAJOR ELECTIVE (DSE)

Major Elective (DSE) – 2: Academic Library **Credit: 04**

DSE – 2T: Academic Library **Full Marks: 75**

Course Content:

The evolution of higher education in India. Development of academic library; role of UGC and other Bodies in promoting Academic Library; the teaching, service, collecting, preservation and access roles and function of Academic Libraries. Resource sharing program; need and objectives; INFUBNET: Academic Library Network and Consortia.

OR

Major Elective (DSE) – 2: Special Library **Credit: 04**

DSE – 2T: Special Library **Full Marks: 75**

Course Content:

Types and structure Functions, CSIR, CSSR, ICMR and function, services and products of different categories of special libraries programs at the local, national and global levels.
Asiatic Society, Khuda Baux, Sarswati Mohal Library.

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MINOR (MI)

MI-6: ICT in Libraries **Credits 04**

MI-6T: ICT in Libraries **Full Marks: 75**

Course Content:

I. Introduction to Information Technology:

- Information Technology: Concept, Need and Importance to Libraries.
- Components of Information Technology.
- IT Tools and Technologies used in Libraries.

II. Library Networking and Search Process:

- Intranet, Extranet and Internet: Concept and Basic Features.
- Search Engines: Concept and Applications.
- Mechanism of search process in Search Engines and Databases.

III. Library Networks:

- Library Networks: Concept and Special Features.
- DELNET, INFLIBNET and OCLC as Library Networks.
- Library Automation Software: Types and Features.

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